

## Volunteer Role Description: Handyman/Handywoman

<b>Role Title</b>	Handyman/Handywoman
<b>Location of Position</b>	Chichester, Bognor Regis, Littlehampton (depending on your transport/location)
<b>Responsible to</b>	Project Manager/Team Leader
<b>Purpose/Summary of Role</b>	To provide maintenance, painting, carpentry, decorating at our Hostels, Hubs, Head Office and Supported Housing properties
<b>Description of Tasks</b>	<ul style="list-style-type: none"> <li>• Carry out maintenance repairs, painting, decorating and carpentry at Stonepillow properties, as instructed by the Project Managers</li> <li>• The option to undertake plumbing and electrical work (on condition that you have the relevant qualifications)</li> </ul>
<b>Time Commitment/Sessions Available</b>	As and when basis when work is required, and convenient to the volunteer
<b>Skills Required</b>	<ul style="list-style-type: none"> <li>• Basic knowledge of either maintenance, painting, carpentry and decorating</li> <li>• Good communication skills</li> <li>• Reliable</li> <li>• Non-judgmental attitude</li> <li>• Pride in end results</li> <li>• Good DIY skills</li> <li>• Relevant electrical/plumbing qualifications if applicable</li> </ul>
<b>Training and Support</b>	Ongoing support provided
<b>Benefits</b>	<ul style="list-style-type: none"> <li>• Full induction provided</li> <li>• Increase skill base</li> <li>• Gain experience within a charity</li> <li>• Personal satisfaction</li> </ul>
<b>Application Procedure</b>	<ul style="list-style-type: none"> <li>• Complete and return Application Form</li> <li>• Attend induction meeting</li> <li>• Trial Period</li> </ul>
<b>Contact Information</b>	Administrator: <a href="mailto:admin@stonepillow.org.uk">admin@stonepillow.org.uk</a> 01243 537934

*Please note that volunteers must be a minimum of 18 years old.*